



GraphicConverter

GraphicConverter is an outstanding graphics manipulation program available for Macintosh OS 8 - X. The Bethlehem Area School District owns a site license for the application which means it can be installed on any BASD computer.

Opening your picture:

1. Go to the FILE menu and choose Open.
2. Navigate on your HD to the picture and click on Open.
3. Or if you'd like to look at a folder of graphics, go to FILE and choose Browse Folder.
4. Select the folder on your HD and click Open.

Resizing your picture:

1. Go to the PICTURE menu and choose Size-Scale.
2. Under Dimensions, input your new values. If you want to resize it according to percentages, change the menu to percent and input the number.
3. Click OK and Save your image in its new size.

Rotating your picture:

1. Go to the PICTURE menu and choose Rotate. Hold down on the mouse button to see the various degree rotates or flipping options.
2. Select the value that will rotate your picture to the desired position.
3. Save your image.

TRIMMING(Cropping) picture:

1. Use the rectangular selector tool from the tool palette and select the part of the picture you wish to keep.
2. Go to EDIT - Trim Selection

Reducing the amount of colors

1. Go to the PICTURE menu - Colors. Hold down mouse to see submenu.
2. Choose Minimize Color Table.
3. Save.

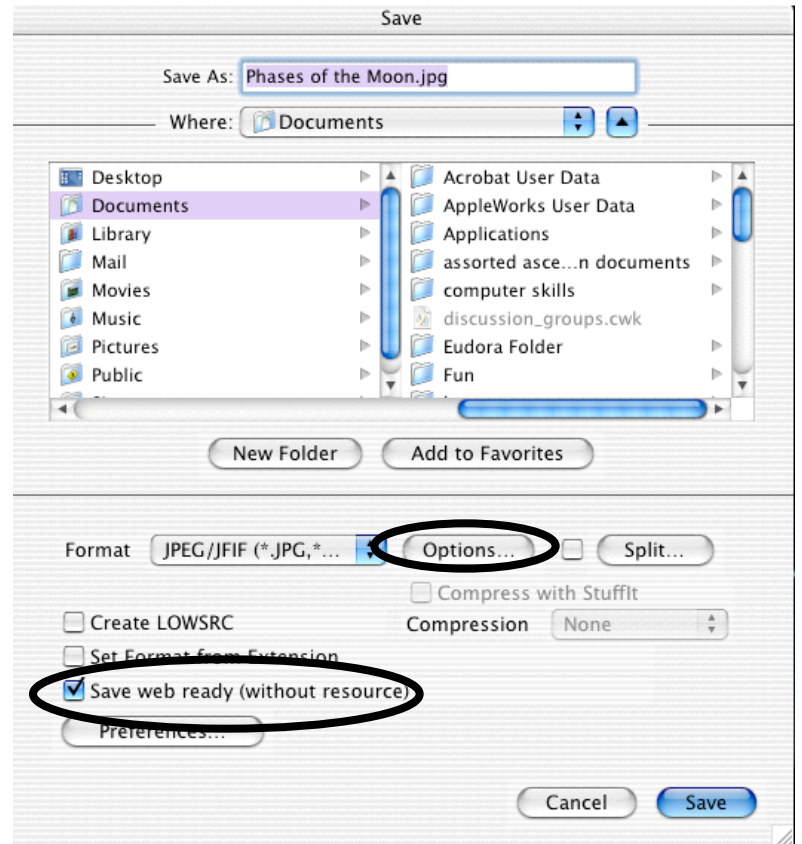
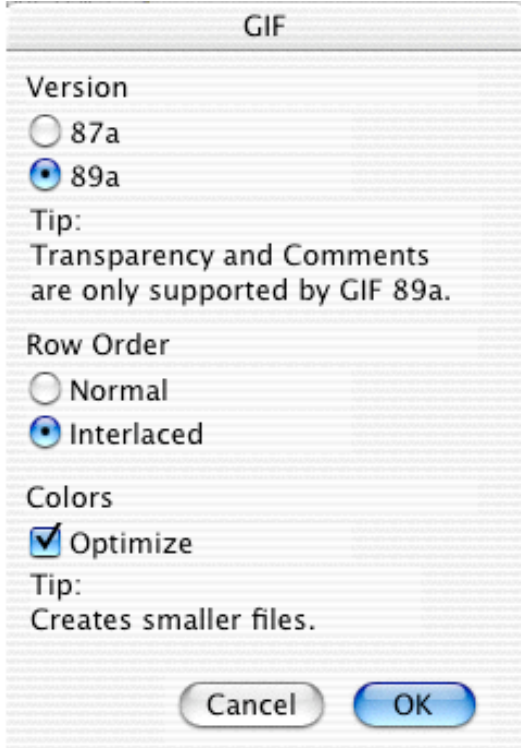
Changing the file format

1. Go to FILE, Save As.
2. At the Format drop down menu (see other side for save dialog box sample) choose another file format.
3. Save image. File will be named the same except with a different extension.

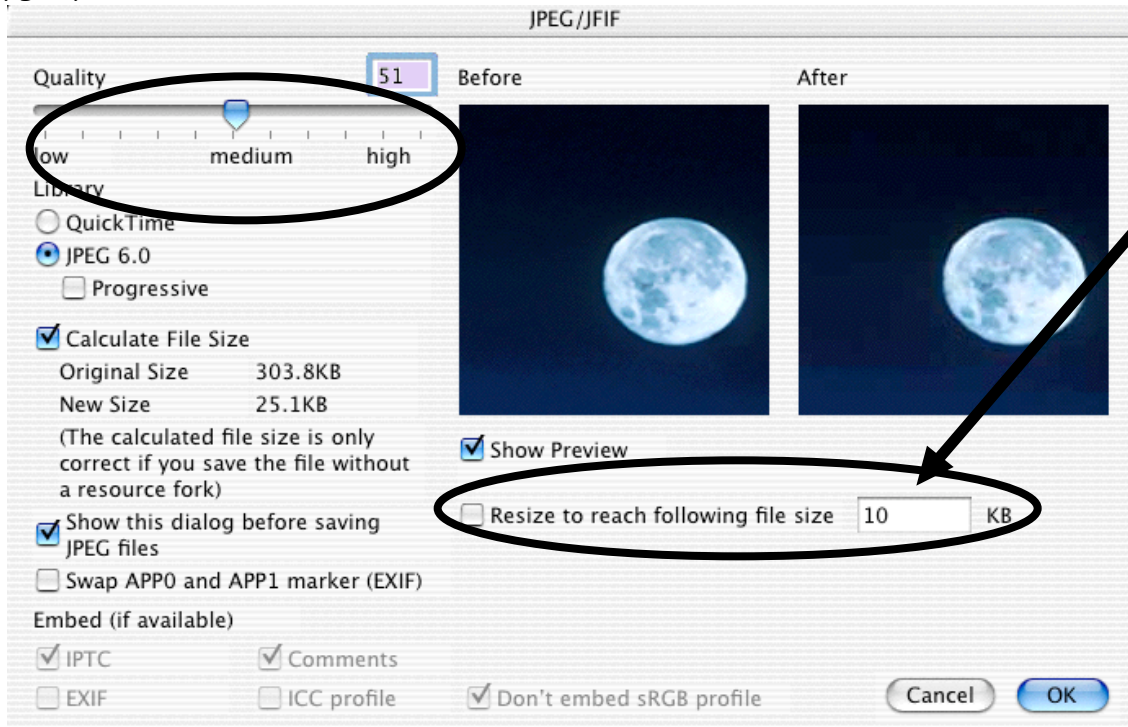
Settings for optimal web graphics

1. When saving, choose Web Ready (without resources)
2. Choose the Options button before saving.
Adjust the Options settings as pictured below for .gif files and for .jpg files.

.gif file Options



.jpg Options



You may want to try optimizing with this setting. Check the box and put in the target size for your graphic in the box.